

BUSINESS PLAN OUTLINE >> TERMS OF REFERENCE PLANNING SCRUTINY PANEL >> WORK PROGRAMME

BP 2011/12	BP 2012/13	TERMS OF REFERENCE PLANNING SCRUTINY	WORK PROGRAMME
<p>SECTIONS ONE TO FOUR STRATEGIC OVERVIEW - PLANNING & ECONOMIC DEVELOPMENT <u>SECTION ONE: INTRODUCTION</u> a) Title of Directorate, Background And Structure b) Portfolio and Corporate Responsibilities c) Date of commencement of the Business Plan</p>	<p>SECTIONS ONE TO FOUR STRATEGIC OVERVIEW - PLANNING & ECONOMIC DEVELOPMENT <u>SECTION ONE: INTRODUCTION</u> a) Title of Directorate, Background And Structure b) Portfolio and Corporate Responsibilities c) Date of commencement of the Business Plan d) Overview, Functions & Vision e) Customer Focus and Profile</p>		
<p><u>SECTION THREE: DIRECTORATE SUMMARY</u> a) Overview, Functions & Vision b) Customer Focus and Profile c) Improvement Plan, Planning and Economic Development. d) Financial review e) Business and Environmental Analysis</p>	<p><u>SECTION THREE: DIRECTORATE SUMMARY</u> a) Performance Management</p>	<p>1) To consider and Review Measures taken to Improve Performance within the Directorate</p>	<ul style="list-style-type: none"> • Summary review presented 07/02/2012 • CIPFA Benchmarking report 24/04/2012 • Other updates TBA
	<p>b) Business Review</p>	<p>2) To consider and Review Business Processes, Value for Money and Staffing arrangements for the Directorate</p>	<ul style="list-style-type: none"> • Business Plan presented 07/02/2012 • To receive further updates TBA
	<p>c) Local Plan</p>	<p>3) To monitor and receive reports/updates on the delivery of the Local Plan</p>	<ul style="list-style-type: none"> • To report on the progress of the Local Plan 07/02/2011 • To provide further updates on the Local Plan TBA
	<p>d) Electronic Records Document Management System</p>	<p>4) To monitor and receive reports/updates on the Planning Electronic Document Management System</p>	<ul style="list-style-type: none"> • To receive a progress report on 27/04/2012 • To receive further updates TBA
<p><u>SECTION FOUR: CORPORATE OBJECTIVES AND PRIORITIES</u> a) Key Cabinet Objectives and Priorities 2010/11. b) On the Horizon – Strategic Key Objectives for Planning and Econ. Dev. 2011/12 c) Risk Management d) Crime and Disorder e) Equality and Diversity f) Value for Money g) Resource Requirements h) Workforce Planning and Development</p>	<p><u>SECTION FOUR: CORPORATE OBJECTIVES AND PRIORITIES</u> a) Key Cabinet Objectives and Priorities 2010/11. b) On the Horizon – Strategic Key Objectives for Planning and Econ. Dev. 2011/12 c) Risk Management d) Crime and Disorder e) Equality and Diversity f) Value for Money g) Resource Requirements h) Workforce Planning and Development</p>	<p>5) To establish whether there are any resource implications arising out of the topics under review and advise Cabinet for inclusion in the Budget Process each year; 6) To report to the Overview and Scrutiny Committee at appropriate intervals on the above.</p>	<ul style="list-style-type: none"> • To provide reports/updates as and when required

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SECTION FIVE TO ELEVEN TEAM OPERATIONAL PLANS <ol style="list-style-type: none"> 1) Forward Planning & Economic Development 2) Conservation 3) Trees & Landscape 4) Countrycare 5) Development Control 6) Building Control 7) Planning Support Team 	SECTION FIVE TO SEVEN SECTION OPERATIONAL PLANS <ol style="list-style-type: none"> 1) Policy and Conservation. (includes FP, ED, T&L) 2) Development Control (includes Appeals & Enforcement) 3) Building Control and Planning Support Team 		